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Meeting Agenda: Board Meeting
Meeting Information: TELEPHONE Conference Call

Date: Tuesday, January 24, 2023
Time: 4:30pm

Conference Call # 267-807-9598
Access: 154976636#

- 1. Call to Order**
President Cathy Johansen
- 2. Attendance at meeting:**

Officers

- Cathy Johansen
President
Peekskill PD – retired
- Casey Quinlan
Vice President
NYS Office of Attorney General
- Gina Cocchiara
Membership Secretary
Bethlehem PD
- Kimberly Shappy
Recording Secretary
NYSP
- Nichole Weston
Treasurer
NYSP
- Diana Pizzuti
Immediate Past President
NYPD - retired

Board of Directors

- Leigh Bishop
Queens County District Attorney's Office - former
- Deborah Campbell
NYSP – retired
- Susan Deshensky
MTA PD - retired
- Anne Fitzsimmons
White Plains PD - retired
- Mary Hansen
New Castle PD - retired
- Joanne Jaffe
NYPD - retired
- Meredith Kaiser
Glenville PD
- Nzingha Kellman
MTA PD

- Arianna Komninos
NYS DOCCS OSI
- Barbara Lark
Buffalo PD – retired
- Margaret Ryan
Dryden PD – retired
- Arlene Sabo
SUNY Police - retired
Vassar College Security
- Jennifer Sterling
NYPD – retired
- Rebecca Thompson
Syracuse PD – retired
- Melanie Cardin
Legal Advisor
- Darcy Wells
Public Relations /
Communications Advisor

1. President's Report: Cathy Johansen

- Anthony Drago – website overview/possible zoom mtg for training
 - Hoping to set up Zoom training with Anthony regarding the website
He advises best days are Fridays, any time between 10am – 2pm
Payments from Gateway seem to be working, some payments through PayPal so that needs to be checked on; Nichole advises she is checking on same. Stripe sends an email every time a new member registers.

- Send in Blue working to send newsletter, one of the Board members should learn to do that so Anthony can turn that over. He will be willing to do another Zoom training for same.
 - can use for the conference blast emails for only conference attendees also

- Summary of 2022 conference
 - see below under Regional Updates

- Facebook, Instagram, twitter & LinkedIn feeds
 - Would like to start utilizing these more to get our name out there

- Member cards
 - Kim working on same / Cathy has pins & welcome letter complete – Margaret put on website and letters w/pins & cards will be sent out by Gina once cards are received.

- Women's History Month events
 - Regional distinguished members event? – Capital Region plans to do again, Southern will look into same. Regions get \$500 per year
 - Training event? – Dr Solomons from mid-year? Budget? – something we will look in to. Quarterly trainings – ideas needed.

2. Vice President's Report: Casey Quinlan – resigning from VP & BOD due to work related conflict of interest issues

3. Membership Secretary's Report: Gina Cocchiara

- Capital 48
- Central 36
- Southern 135
- Western 40
- Out of state 1
- Total Active 260

4. Recording Secretary's Report: Kimberly Shappy

- November minutes – Cathy motioned for approval, seconded by Nichole, no nays: Minutes approved
- Conflict of interest forms – email sent out to those that still need to submit

5. Treasurer's Report: Nichole Weston

a. Primary: \$5,935.27

b. Conference: \$26,056.93

Just need to verify conference expenses are taken care of so we know the exact amount above is correct for next conference's budget

6. Immediate Past President's Report: Diana Pizzuti

7. Communications Director: Deborah Campbell (Kim Shappy stand-in)

- 30 X 30 letter to Governor – advise is there are any issues/concerns if not we'll be sending same to Governor.

8. Legal Advisor: Melanie Cardin

9. Public Relations / Communications Advisor: Darcy Wells

10. Committee Updates:

Community Service: Gina Cocchiara / Susan Deshensky

Medical supplies to Ukraine & Soldiers – Valentine's & sock drive

Will send out info regarding both via email.

Conference – 2023: Cathy Johansen

- Update on site visit Friday, January 20
Max attendees: 250 or 300 w/classroom style
New AV company – would honor old pricing
Up'd rooming block – have code and number
- Date of initial committee meeting
February 1 4:30pm Elks Club in Yorkstown
- Committee members
Theme: Mental Health
- Speaker request forms
Sent out to entire BOD

Membership: Joanne Jaffe / Leigh Bishop

- Joanne wanting to work with Cathy to have our current members assist with increasing membership.

Program Coordinator: Kimberly Shappy

Newsletter: Anne Fitzsimmons

Training/Leadership: Gina Cocchiara

Technology: Margaret Ryan – update new board info on website

11. Regional Updates: (Regional Directors)

Capital: Arianna Komninos – March member recognition dinner – Gina to send her a list of Capital members. Resurrect Hyde Park outing from March 2020 & Bakery classes

Central: Rebecca Thompson

Southern: Mary Hansen

Western: Barbara Lark – looking to do March event

2022 Conference review: issues previously discussed and used to assist with refund; not moving Reception caused an issue with the Improv group – room was too big, and people didn't pay attention. A waste of money and their time. Issues with AV, conference in Buffalo next time, no to very little support from Rochester. Too much to chair a conference outside of your local area. Speakers were good and attendee surveys supported same.

12. New Business:

Clothing vendor – can assist with clothing we can sell on our website, to avoid overhead he could stock a few of each product without our logo and make to order. We can't sell our own products – tax implications & additional work.

Older clothing vendor – we will have to check to see if they are still interested in doing same especially at the conference.

Both vendors can be at the conferences and can make to order throughout the year if willing.

13. Adjournment:

Next meeting: 2/28/2023 @ 4:30pm