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Meeting Agenda: Board Meeting
Meeting Information: Conference Call

Date: Monday May 18, 2020
Time: 12:00pm – 1:00pm
Zoom Call

<https://binghamton.zoom.us/j/95394173296>

1. **Call to Order**
President Deborah Campbell
2. **Attendance at meeting:**

Officers

Board of Directors

Deborah Campbell

President
NYSP - Retired

Nzingha Kellman

Vice President
MTA PD

Arlene Sabo

Recording Secretary
SUNY Police – Retired
Vassar College Security

Jennifer Sterling

Membership Secretary
NYPD

Madeline Bay

Treasurer
NYS University Police
Binghamton

Kimberly Shappy

Immediate Past President
NYSP

Kim Beaty

Buffalo PD – Retired
Canisius College Public
Safety

Anne Fitzsimmons

White Plains PD - Retired

Lindsey Giles

Onondaga County
Sheriff's Office

Joanne Jaffe

NYPD - Retired

Neely Jennings

NYSP

Cathy Johansen

Peekskill PD - Retired

Barbara Lark

Buffalo PD

Diana Pizzuti

NYPD - Retired

Casey Quinlan

NYS Attorney General
Office

Margaret Ryan

Dryden PD - Retired

Rebecca Thompson

Syracuse PD - Retired

Melanie Cardin

Legal Advisor

1. President's Report: Deborah Campbell

a. COVID-19 impact on NYS

i. **Checking in with our Board members** – all well. Joanne feeling great!

b. **Thanks for contributions to April/May Newsletter.** Per Casey, the next newsletter is in the works – with information about our scholarship, the work advantage website and other timely news.

c. **Election of new Board members/Bd of Officers** – discussion about the by-laws and whether we need to and/or should hold voting for new Board members this year in light of the fact that our annual conference will undoubtedly be postponed. Board voted to postpone the election of Board members until the next conference, which serves as our ‘annual’ meeting. If we are able to hold a mid year meeting for BoD’s we will consider holding new elections for Board of Officers at that time.

d. Women Connect Donation to NYWLE members

i. Margaret discusses details – Lexus Nexus’ Women Connected has offered to donate 1000 masks to NYWLE members. They will also donate envelopes to mail them out. They plan to make a press announcement of their donation to our organization. Deb asked for a motion to accept this donation. Barb made the motion and Joanne seconded. Vote passed, with abstentions from Margaret and Casey.

ii. Margaret will coordinate acceptance of the masks. Her daughter will help put the envelopes together/address them as part of her Honor Society community service project. Then, they will get with Mady to mail them out. Jenn will make sure Margaret has an updated mailing list. With each of the current 230 members getting 4 masks, we will have about 80 left – which can be sent to new members as needed. Members will be told that they can do what they want with the masks – keep them all, donate some, give to a potential new NYWLE member, etc.

iii. Deb will draft a letter from Board to be included in the package as well as thank you letter for Women Connected. We will invite this group to our next conference, whenever that will be.

2. Vice President's Report: Nzingha Kellman – no report

3. Recording Secretary's Report: Arlene Sabo – no report

4. Membership Secretary's Report: Jennifer Sterling

a. Status of welcome letters to new members

b. Numbers of members by region

1. Capital – 47
2. Southern - 98
3. Central - 50
4. Western - 33
5. Out of State – 2
6. Total - 230

5. Treasurer's Report: Madeline Bay

a. Primary \$12,481.32

b. Conference \$16,835.12

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- c. Tax forms have been received by appropriate offices, but \$25 check for NYS Charities form not cashed yet.
 - d. 2 new memberships received last week.
 - e. Storage in Albany now at full price \$71/month

6. Immediate Past President's Report: Kim Shappy

- a. Scholarship information almost done. Info will be in the next newsletter. She will send info to the Board this week.

7. Communications Director: Margaret Ryan

- a. **Update on website** N/A

8. Legal Advisor: Melanie Cardin N/A

9. Committee Updates:

Community Service: Diana Pizzuti - Discussion to get all the regions to poll their members to determine what charities/organizations could use our help. \$500 per each region to be given out. Regional Directors are to poll their members and make a decision as to which charity or charities they decide to support by early next week. They will email the Board and send mailing address to Mady so she can get the checks out.

Conference – 2020: Barbara Lark/Kim Beaty -

1. Kim Shappy will call and speak to the Woodcliff staff. The Board discussed the status of the Conference at length and we know we will not be able to have the conference this fall. Kim will check with the Woodcliff and see what the contract says about rescheduling, etc. We look to have a conference next spring, or if things have not opened up yet, in the fall. Once we hear from the Woodcliff and Kim, we can start communicating with the membership about rescheduling.
2. Discussion about doing on-line training in the fall to keep our members engaged and provide some benefits.

Membership: Joanne Jaffe / Casey Quinlan

- **2020 membership drive** - see numbers above

Program Coordinator: Kimberly Shappy

- a. **NYWLE Scholarship** – See above

Website/Technology: Margaret Ryan; Casey Quinlan N/A

10. Regional Updates: (Regional Directors)

Capital: Kimberly Shappy / Casey Quinlan – Kim said that they did a survey for the \$500 donations with their members and have come up with a couple of food banks.

Central: Rebecca Thompson N/A

Southern: Cathy Johansen – agrees that food banks would probably be their beneficiaries – but will poll members.

Western: Barbara Lark – awaiting more responses from members – will know after the end of the week zoom meeting.

11. New Business: -

- a. another charity that we will donate to, as an organization is Roger's Run, which raises money for Arthrogryposis Multiplex Congenita. Lisa Loughran, who has given much to NYWLE, started this for her son, who has this condition. The Board voted to donate \$100. Deb will get info to Mady.
- b. Mady announced that she put in her retirement paperwork. Last day on job will be June 24th!

12. Adjournment:

13. Next Meeting – Monday, June 22, 2020 at 12pm.