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Meeting Agenda: Board Meeting
Meeting Information: Conference Call

Date: Monday March 23, 2020
Time: 12:00pm – 1:00pm
ZOOM Video Call through invite from Madeline Bay
~~Number: 515-604-9099~~
~~Access PIN: 154976636#~~

1. **Call to Order**
President Deborah Campbell
2. **Attendance at meeting:**

Officers

Board of Directors

Deborah Campbell
President
NYSP - Retired

Nzingha Kellman
Vice President
MTA PD

Arlene Sabo
Recording Secretary
SUNY Police – Retired
Vassar College Security

Jennifer Sterling
Membership Secretary
NYPD

Madeline Bay
Treasurer
NYS University Police
Binghamton

Kimberly Shappy
Immediate Past President
NYSP

Kim Beaty
Buffalo PD – Retired
Canisius College Public
Safety

Anne Fitzsimmons
White Plains PD - Retired

Lindsey Giles
Onondaga County
Sheriff's Office

Joanne Jaffe
NYPD - Retired

Neely Jennings
NYSP

Cathy Johansen
Peekskill PD - Retired

Barbara Lark
Buffalo PD

Diana Pizzuti
NYPD - Retired

Casey Quinlan
NYS Attorney General
Office

Margaret Ryan
Dryden PD - Retired

Rebecca Thompson
Syracuse PD - Retired

Melanie Cardin
Legal Advisor

1. **President's Report:** Deborah Campbell

BOD member check in – Deepest sympathies to the two members of the Board who shared they have lost friends or loved ones to COVID 19: All our gratitude for those continuing to work on the front lines: Kudos to those home schooling children. Our members are truly impressive women!

Newsletter – A draft was sent out this morning, please respond with edits. Thanks to all who contributed and a special shout out to Joanne Jaffe for sharing her personal experience with COVID19.

Mid year meeting – It was proposed and members were open to a meeting this Fall, if it can be managed in compliance with social distancing guidelines. Given the relatively small number of us on the BOD it is believed this will be possible.

Annual Conference – While it is likely we will have to cancel the conference due to social distancing rules (and individual agency restraints) it was decided we will wait until the governor's next update before making a final decision. Two alternatives for our Fall Conference were proposed:

- Hold a Spring 2021 conference
- Conduct some type of online webinar (1-2 hours only) during the Fall Conference time frame

Format of monthly BOD calls – All enjoyed the new video format and agreed to continue with the video call format (nice to see our members beautiful faces!). Other options (Microsoft TEAM, etc) will be explored if ZOOM is deemed problematic (so far so good, encryption was enabled and Mady managed who was allowed on call so no “bombers” could drop in).

2. **Vice President's Report:** Nzingha Kellman – had to jump off call for emergency

3. **Recording Secretary's Report:** Arlene Sabo – Thank you to Mady Bay for taking last month's minutes and for hosting this month's call on Zoom!

4. **Membership Secretary's Report:** Jennifer Sterling – 229 active members at this time and 51 that expired as of 1/2020. Broken down by region:

- Capital Region – 47, expired - 4
- Central Region – 49, expired - 17
- Southern Region – 98, expired -17
- Western Region – 33, expired - 11
- Out of State – 2, expired - 2

5. **Treasurer's Report:** Madeline Bay

PO Box, Insurances and storage facility fees were paid out for the month. Taxes were mailed return receipt (waiting on receipt to verify receipt).

- **Primary** \$12,454.07
- **Conference** \$16835.12

6. **Immediate Past President's Report:** Kim Shappy not able to be on the call but she continues to work on the not -for -profit packets.

7. **Communications Director:** Margaret Ryan - no updates

8. **Legal Advisor:** Melanie Cardin - had to jump off call

9. **Committee Updates:**

Community Service: Diana Pizzuti – Given the great needs of so many during this time it was felt we should be donating as an organization.

It was decided that Regional Community Service representative would communicate with the members to determine local needs. **Each region will be given \$500.00 to donate.** Mady will send out the checks once donation decisions are made. *It was noted that the regional members may be in real need of connections and virtual meetings/happy hours may be the highlight of the week.

Per Deb, the “All In Challenge” will be added to the newsletter. Individual members would donate directly. 100% of donations go to charities to feed those in need. Those who donate can bid on auction items, win fan experiences, etc.

Conference – 2020: Barbara Lark/Kim Beaty – nothing more to add at this time

Membership: Joanne Jaffe / Casey Quinlan- no updates, looking forward to a time when we can refocus on outreach/networking events.

Program Coordinator: Kimberly Shappy- not on call

Website/Technology: Margaret Ryan; Casey Quinlan – no updates

10. **Regional Updates: (Regional Directors)** – Community Service assignment for all (details listed above under Community Service Committee)

Capital: Kimberly Shappy / Casey Quinlan

Central: Rebecca Thompson, not on call

Southern: Cathy Johansen, discussed Million Gallon Fund and in person event at her new establishment as social distancing executive orders allow

Western: Barbara Lark

11. **New Business:** Per Casey, next newsletter shorter & could go out later in May

12. **Adjournment: Meeting adjourned at 12:55. Next conference call scheduled for Monday May 15th.**